

DOLLY KUMARI

Bengaluru, India * (+91) 6363767544 * dollymuz94@gmail.com *
[linkedin.com/in/-dollykumari/](https://www.linkedin.com/in/-dollykumari/)

SUMMARY

“Senior Analyst with 4 years of experience in finance, e-commerce, and supply chain management. Holds an Advanced Certificate in Data Science and a Bachelor's degree in Computer Applications. Proficient in Python, SQL, advanced Excel functions, PowerPoint, and Spreadsheets. Skilled in statistical and quantitative analysis, documentation, and problem-solving with exceptional attention to detail, time management, and teamwork.”

SKILLS

| | |
|--------------------|--|
| Soft Skills | Communications, Problem-solving, Critical thinking, Attention to detail, Time management, Teamwork, Adaptability, interpersonal skills, content creation, data analytics, business operations, organisational skills,, Operation, problem solution |
| Technical | SQL, Advanced Microsoft Excel functions, Powerpoint, Spreadsheets, Tableau |
| Domain | Data Analysis, Finance, E-commerce, Supply chain management |

EXPERIENCE

Goldman Sachs, Bangalore — Senior Analyst

MAY 2022 - DEC 2022 (Contract)

Broker Votes (Global Markets Division):

- The sole owner of the entire Broker Votes process.
- Analysis of Global, EMEA and APAC EQ and FICC broker vote performance trends.
- Contributed to strategic planning initiatives, utilizing analytical and quantitative skills to analyze business metrics and raw data. Distilled performance trends and insights to support executive decision-making.
- Interact with Sales Coverage to understand the drivers behind the broker votes trends.
- Updating Broker Votes in our systems, analyzing trends, and producing regular reports for senior leadership.
- Solely is Responsible for delivering 3 reports every week (Franchise Weekly, Score Card and EMEA EQ Report).
- Updating each vote in the global tracker.
- Preparation and uploading of the vote templates on the GS Platform.
- Assisting the manager in country-wise performance reports for the Managing Partners.
- Effectively communicated project findings, performance trends, and business insights to stakeholders, enabling informed decision-making.
- Managed the Data Management Group: Report interactions with clients, Extract interactions and report them in the client platform, Responsible for daily future file upload, Responsible for weekly, monthly, quarterly, and ADOC GCA and Sales submissions.

Data Management Group:

- Report Interactions with clients.

- Extract interactions and report them in the client platform.
- Responsible for daily future file upload.
- Responsible for weekly, monthly, quarterly and ADOC GCA and Sales submissions.

JPMorgan Chase & Co., Bangalore — Analyst

OCT 2020 - FEB 2021 (Contract)

- Review taxpayer accounts and conduct audits on-site, by correspondence, or by summoning taxpayers to the office.
- Developed and executed complex SQL queries to retrieve specific tax information, analyze patterns, and generate comprehensive reports for management review.
- Documented SQL queries, data transformation processes, and business rules to facilitate knowledge sharing and ensure consistency in tax data handling.
- Direct activities of personnel engaged in the filing, recording, compiling and transmitting records.
- The team prepares and files all returns and makes all related payments for US Sales/Use and Personal Property taxes for JPMorgan Chase as well as handling all related audits.
- Collect and analyse data to detect deficient controls, duplicated effort, extravagance, fraud or non-compliance with laws, regulations, and management policies.
- Analyzed complex datasets using Excel, SQL, and Tableau to identify actionable insights and make recommendations for improving business performance.

Flipkart, Bengaluru— Analyst

MAY 2019 - SEP 2020

- Analyzed results to guide business in improving processes..
- Designed training and system documentation to facilitate training sessions.
- Prepared and maintained forecasts, reporting, and business reviews to manage strategic projects.
- Implemented strategies to address and resolve a variety of issues and problems.
- Demonstrated strong problem-solving skills and attention to detail through successful completion of analytical projects and initiatives.

CONCENTRIX, Bengaluru— Operations Representative

JAN 2018 - APR 2019

- Refer unresolved customer grievances to designated department for further investigation.
- Submit applications to credit analysts for verification and recommendation.
- Prepare and review operational reports and schedules to ensure accuracy and efficiency.
- Conduct classes to teach procedures to staff.
- Led cross-functional teams in executing data-driven strategies to increase user engagement, traffic, and revenue for a technology company.

EDUCATION

International Institute of Information Technology, Bangalore - India

Advanced Certificate Program in Data Science (DEC 2022)

Babasaheb Bhimrao Ambedkar Bihar University, Muzaffarpur - India

Bachelor of Computer Application (JUL 2017)