



MOHIT KUMAR

New Delhi India

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Objective

Highly motivated and detail-oriented finance professional with a passion for delivering world-class customer service. Seeking to join the Contracts Management Group at Global Customer Revenue Operations team as a Contract/Billing Analyst. Excited to collaborate with internal teams to ensure compliance, accuracy, and customer satisfaction in the Quote-to-Cash process.

Skills

- Accounts Receivable Management
- Billing and Invoicing
- Financial Analysis
- Client Relationship Management
- Payment Processing
- Dispute Resolution
- Data Analysis and Reporting
- Microsoft Excel and Accounting Software
- Communication and Interpersonal Skills

Professional Summary

10 years of experience in managing billing and accounts receivable functions, handling a diverse portfolio of clients. Proficient in analyzing financial data, identifying trends, and implementing strategies to enhance collection rates and on-time payments. Expertise in resolving billing discrepancies and disputes promptly, resulting in improved customer satisfaction. Track record of implementing process improvements, including , Large Scale Network migrations, Adoption of Global Ticket Portal, leading to reduced errors and increased efficiency

WORK EXPERIENCE

Enterprise Billing and Collection Vodafone Idea Limited New Delhi

From May 2019 –Till Apr 2022

Contact Administrative Assistant SUEZ Middle East Dubai U.A.E

From May 2018 –Till Aug 2018

Associate Enterprise Services TATA Communications limited New Delhi

From Dec 2014 –Till Apr 2018

Team Leader :- Mass call net India Limited (Vodafone India) New Delhi

From Sep 2011 till Dec 2014

EXPERIENCE IN APPLICATIONS

Salesforce, Oracle, CRM, Service Now, Sage Intact, SAP, BMC remedy,

EDUCATION QUALIFICATION

Social Studies from Manav Bharti University Himachal Pradesh

From Aug 2009 to Sep 2012