**SAP ARIBA Functional Consultant**

**M Abdul Jaleel khan**

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**Career Objective:**

A challenging position that provides me an opportunity to apply my customer relationship skills and

Knowledge acquired along with the functional experience inherited through my professional

experience in SAP Ariba.

**Professional Snapshot:**

* Having overall 7+ years of IT experience and 5 years relevant experience in SAP ARIBA.
* Currently working on implementation of SLP Module for an Agro sciences Client. Stages involve -Global Requirements gathering, Build, Test (FUT, SIT, UAT), Cutover Activities & Go Live.
* Experience in SLP, Sourcing and Contract and P2O Supporting activities.
* Experience in creating and Managing Project Templates in Sourcing, Simple Contracts and SLP modules.
* Understanding the Business requirements, preparing functional and design specifications and coordinating with Technical team.
* Knowledge on SAP Ariba Procure to Pay and have knowledge on integration with ERP tools.
* Experience in approval flow maintenance using conditions, team member rule and approval look up tables and User matrix in SLP, Sourcing, Contract modules and for in P2P process.
* Responsible for master data maintenance as per backend ERP system.

**SKILLS :**

• SAP Ariba P2O and S2C modules

• Contract Management, Supplier Lifecycle and Performance (SLP)

• SAP Business Network, Catalog Management

• Ariba CIG, cXML Integration

• ServiceNow

• MS Word, Excel, PowerPoint, and Visio

**Employment Scan**

* Working as Consultant at EY GDS since January 2022.
* Worked as SAP Functional Consultant at TCS since June 2016till January 2022.
* Worked on Legacy system at TCS.

**Work Experience:**

**Ernst & Young Limited – Bengaluru, India**

**Consultant - SAP Ariba**

**Jan 2022 – Present**

* Configured/prepared Supplier Request, Supplier Registration, Supplier Qualification, Preferred and other internal forms template.
* Prepared test scripts and training materials for all configured processes.
* Prepared approval flow using the USER Matrix file based on category.
* Conducted Supplier Training Workshops on a Mass Scale to increase Supplier Adoption of SLP on a regional Basis. Also, worked in training regional teams to avoid understanding issues with Non-English-Speaking Suppliers.
* Performed UAT with business users, collected and configured changes to fulfil their requirements.
* Training for end users on SAP functionalities and navigation and assisting them with UAT.
* Worked on Implementing Change Requests and Enhancements received from Business/ Client.
* Worked with Technical ABAP consultant and implemented the Business requirements from

functional standpoint.

* Executed cutover activities before moving the templates from test realm to production realm.
* Prepared reports as per the business requirement by using pre-packaged reports/Public reports.
* After business Go-Live provided hyper care support.

**TATA CONSULTING SERVICE – Bengaluru, India**

**Associate Consultant - SAP Ariba**

**June – Oct 2016**

**Project Details:**

* Ariba Upstream capabilities including Sourcing, Contract Management, and Supplier Lifecycle and Performance (SLP)
* Ariba Downstream capabilities including Ariba Procure to order, Catalogs,
* Build activities for system module configuration as provided in the business requirements. to create, review, and execute with unit testing
* Configuration in Ariba Buying for approval processes, user and group loading, import/export of relevant CSV task data
* Catalog Management: uploading of catalog items (static, partial, parametric, and catalogs with advanced pricing details) and catalog hierarchy setup
* Streamline Sourcing and Contracting Process as per business requirement, configure Templates for Sourcing Projects, Contracts and Supplier Lifecycle Performance
* Manage Supplier Management process in SLP (Registration, Qualification & Evaluation)
* Create/Updates Build tracker, Configuration Documents, KT Documents, handles defect fixes and design changes for the Build
* Understanding and knowledge of SAP Ariba integration with SAP ERP/S4 HANA using CIG
* Executing Supplier Enablement methodology (Supply Base segmentation, Communications, Connectivity)
* Responsible for monitoring and tracking status of suppliers for project defined milestones
* Understands the strategic direction set by senior management as it relates to team goals
* Handle tickets, tasks and responsible for closing the same within defined SLA
* Responsible for setting up and testing Coupa cXML integration for order and invoice transmission
* Configured/prepared sourcing request template, sourcing project with events (RFI, RFP & Auction by using design matrix after analyse and design phases completed.
* Developed simple agreement and CLID contact templates after gathering business requirements.
* Prepared test scripts and training materials for all configured processes,
* Approval customization for sourcing project (By using conditions and team member rule).
* Performed UAT with business users, collected and configured changes to fulfil their requirements.
* Provided training for buyers, users, approvers and suppliers.
* Executed cutover activities before moving the templates from test realm to production realm.
* Maintaining master data regularly as per the business requirement.

**EDUCATION**

**B. Tech** in Electronic and Communication Engineering

Vellore Institute of Technology-Vellore, 2016

**DOMIANS**

• Agro Science

• Manufacturing

• Health Care